

Pet Information Sheet

How To Checklist

A Pet Information Sheet is a supplemental estate planning document that includes your pet's emergency and vet contact information, feeding and exercise routines, medications and even things like their favorite toys, activities or walking routes. This provides sitters with the information that they need to properly care for your pet if you had to leave for any reason.

To help guide you through the process even further, we have provided you with a step-by-step guide to help assist you through everything.

Before You Start:

1. Gather your pet's vet information, medications, and any other important details about them
2. Make a list of your pet's favorite foods, treats, toys, etc. and note details about their care

Add Your Pet's Basic Information

In these first few questions, you will need to answer some basic information about your pets. List all of your pets, then fill in their name, species, and breed, clarify if they are spayed or neutered, and add a birthday and color. Lastly, you can specify their microchip number, if they have one.

List Your Pet's Preferences or Care Details

If your pet has any routine or food preferences, you can specify those in this section. For their routine, you can specify anything from walking times to the type of toys that they enjoy the most. When listing food preferences, you can list types of food that they prefer, note when they are fed wet food versus dry, as well as any food schedules that your pet follows.

Complete Your Emergency Contact Details

In case of an emergency, you want to include your emergency contact details. It is recommended that you add your most frequently used phone number and email address to ensure that you can be reached if there was ever an emergency with your pet. If you are preparing the Pet Information Sheet for a specific trip and you will likely be out of range or unreachable for any reason, you should list a different person as your pet's emergency contact.

List Your Pet's Caregiver & Veterinarian Information

If your pet has a sitter/caregiver, kennel, and veterinarian that you prefer, you can list their name and contact information here. It is important that all of this information is current and accurate to ensure that your pet isn't left without the care that they need.

List Your Pet's Health Information

Your pet's health information, such as medication, prior health conditions, and insurance information can be listed here. You have the option to write in any special information such as medication dosages as well. Lastly, you have an option to write in any other additional information that might benefit your pet, and specify if you have a Pet Power of Attorney in place for them.



Use Your Pet Information Sheet

- 1. Download, print, and store your Pet Information Sheet in a convenient spot.** Upon completion of filling out your information for your Pet Information Sheet, your document needs to be printed out and kept in your home where a sitter can easily access it. You may want to tape it to the inside of the cabinet where you store your pet's food and treats.
- 2. Upload the completed document to your Gentreo Digital Family Vault.** Uploading your Pet Information Sheet to the Gentreo Digital Family Vault allows you to access, edit, and share your document any time, and ensures that it is ready when you need it most. With the Gentreo Digital Family Vault, everyone knows where to turn in the event of an emergency and instant access is always just a few clicks away.
- 3. Share the sheet with your pet's caregivers.** By sharing your Pet Information Sheet with your pet's sitter or caregiver through your Gentreo Digital Family Vault, you ensure that they have instant access whenever they need to reference it. You wouldn't want to put your pet at risk because their caregiver cannot access the necessary documentation.
- 4. Update your Pet Info Sheet as needed or when information about your pet or their routine changes.** Gentreo is with you every step of the way.

Congratulations, you have completed your Pet Information Sheet!